

# COLLEGE OF THE DESERT

Course Code HSAD-024

## Course Outline of Record

1. Course Code: HSAD-024
2. a. Long Course Title: Law and Ethics: Community Resources  
b. Short Course Title: LAW/ETHICS COMM RES
3. a. Catalog Course Description:  
This course is the study, interpretation, and practice of legal and ethical responsibilities and liabilities encountered when providing and utilizing human services. Special focus is placed on privileged relationships, counseling, and confidentiality. It also deals with community agencies responsible for outreach, education, and referrals. This course can be taken concurrently with HSAD-001, if HSAD-001 not previously completed. This is a required course for the Alcohol/Drug Studies Certificate.  
b. Class Schedule Course Description:  
This course is the study, interpretation, and practice of legal and ethical responsibilities and liabilities encountered when providing and utilizing human services.  
c. Semester Cycle (if applicable): Fall  
d. Name of Approved Program(s):
  - ALCOHOL AND DRUG STUDIES Certificate of Achievement
4. Total Units: 3.00 Total Semester Hrs: 54.00  
Lecture Units: 3 Semester Lecture Hrs: 54.00  
Lab Units: 0 Semester Lab Hrs: 0  
Class Size Maximum: 45 Allow Audit: No  
Repeatability No Repeats Allowed  
Justification 0
5. Prerequisite or Corequisite Courses or Advisories:  
*Course with requisite(s) and/or advisory is required to complete Content Review Matrix (CCForm1-A)*  
Prerequisite: HSAD 001 or concurrent enrollment  
Advisory: ENG 061
6. Textbooks, Required Reading or Software: (List in APA or MLA format.)
  - a. Corey, G., Corey, M. S. & Callanan, P. (2007). Issues and Ethics in the Helping Professions (7th/e). Belmont, CA Thomson Brooks/Cole. ISBN: -  
College Level: Yes  
Flesch-Kincaid reading level: 12
  - b. Gifis, S. H (2012). Barron's Law Dictionary Hauppauge, NY Barron's Educational Series.  
College Level: Yes  
Flesch-Kincaid reading level: 12
  - c. Geppert, C. and Roberts, L. W. (2008). The Book of Ethics: Expert Guidance for Professionals who Treat Addiction Center City MN Hazelton.  
College Level: Yes  
Flesch-Kincaid reading level: 12
7. Entrance Skills: *Before entering the course students must be able:*
  - a. Recognize major legislation that regulates and controls drug availability.

## HSAD 024-Law and Ethics: Community Resources

- HSAD 001 - Recognize major legislation that regulates and controls drug availability.

b.

Describe the physical/chemical reactions of the human body to various drugs

- HSAD 001 - Describe the physical/chemical reactions of the human body to various drugs

c.

Recognize the facts as they pertain to drug use and abuse.

- HSAD 001 - Recognize the facts as they pertain to drug use and abuse

d.

Define the terms associated with drug use and abuse.

- HSAD 001 - Define the terms associated with drug use and abuse.

e.

Identify the dynamics and interaction of family life, work life, social life, and recreational activities resulting in the use of drugs.

- HSAD 001 - Identify the dynamics and interaction of family life, work life, social life, and recreational activities resulting in the use of drugs.

f.

Express an understanding of the educational requirements and work experience necessary for obtaining an Alcohol/Drug certificate.

- HSAD 001 - Express an understanding of the educational requirements and work experience necessary for obtaining an Alcohol/Drug certificate.

g.

Recognize the Diagnostic and Statistical Manual of Mental Disorders – IV- TR for substance abuse and dependence.

- HSAD 001 - Recognize the Diagnostic and Statistical Manual of Mental Disorders – IV- TR for substance abuse and dependence.

### **Advisory Skills:**

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h. Read texts and respond in writing at the literate level.

- ENG 061 - Demonstrate the ability to read and respond in writing beyond the literal interpretation of the text.

### 8. Course Content and Scope:

#### Lecture:

1. Professional ethics
2. The counselor as a person and as a professional
3. Values and the helping relationship
4. Clients' rights and confidentiality
5. Professional responsibilities and reliability
6. Dual relationships in counseling
7. Professional competence and training
8. Supervision and consultation
9. Theory, practice, and research
10. Ethical concerns in multicultural counseling
11. Special populations
12. Marital and family therapy
13. Group work
14. Counselor and the community

# HSAD 024-Law and Ethics: Community Resources

Lab: (if the "Lab Hours" is greater than zero this is required)

## 9. Course Student Learning Outcomes:

1.  
Recognize professional, legal, and ethical issues as they relate to addictions counseling.
2.  
Describe his/her own legal and ethical positions and practice.
3.  
Recognize specific current legal and ethical standards and codes regarding the addiction counseling profession in the State of California.

## 10. Course Objectives: *Upon completion of this course, students will be able to:*

- a. Identify current Legal Sanctions: Liabilities regarding death, automobile accidents, party hosts/hostesses, bars, restaurants, liquor stores, alcohol and traffic laws.
- b. Identify specific issues regarding employment problems.
- c. Identify patient's rights; professional liability.
- d. Identify Legal and Regulatory Restrictions: Federal confidentiality regulations; state regulations; potential hazards resulting from noncompliance with regulations; state agencies, federal agencies.
- e. Identify Community Prevention and Education: The concepts of prevention, community education, and community outreach; education and prevention models and the role of the community groups in these models, the effectiveness of alternative prevention strategies; education and training methods, including adult education techniques.
- f. Identify Outreach: Businesses and clubs that can be used as identification referral sources; sources of information about needs of target populations; how to assess needs for training and/or technical assistance; the purposes, methods, and outcomes of technical assistance; how to package and publicize data on community needs to obtain support; information to be included in a consultant/service agreement with other agencies; encouraging potential clients to initiate treatment.
- g. Identify Screening Techniques: Communication theories and techniques interviewing techniques; what to consider in assessing client needs resources, strengths and limitations; consideration of denial process (e.g. appropriate and eligible).

## 11. Methods of Instruction: (*Integration: Elements should validate parallel course outline elements*)

- a. Discussion
- b. Lecture
- c. Technology-based instruction

Other Methods:

Class field project Guest lecture

## 12. Assignments: (*List samples of specific activities/assignments students are expected to complete both in and outside of class.*)

In Class Hours: 54.00

Outside Class Hours: 108.00

### a. In-class Assignments

a. Attend class and take detailed notes of the lectures

### b. Out-of-class Assignments

- a. Read the text, handouts, and supplemental reading as required.
- b. Visit alcohol drug treatment facility, interview staff, evaluate how facility is incorporating CCAAP code of ethics, write up observation and evaluate how it is doing, present brief oral presentation of findings.
- c. Write a paper indicating and justifying the most significant factors selecting a place to work
- d. Write a paper on the alcohol/drug problem/solution in a different part of the country or a different country

e. Compare/contrast/evaluate different agencies in reference to employment.

13. Methods of Evaluating Student Progress: *The student will demonstrate proficiency by:*

- Mid-term and final evaluations
- Student participation/contribution
- Oral and practical examination
- Other

Personal code of ethics Community Resource Project: written and oral presentation

14. Methods of Evaluating: Additional Assessment Information:

15. Need/Purpose/Rationale -- *All courses must meet one or more CCC missions.*

PO - Career and Technical Education

Fulfill the requirements for an entry- level position in their field.

Apply critical thinking skills to execute daily duties in their area of employment.

Display the skills and aptitude necessary to pass certification exams in their field.

IO - Global Citizenship - Ethical Behavior

Apply ethical reasoning to contemporary issues and moral dilemmas.

Appreciate the complexity of global relationships between self and others, as well as self and the environment.

Exhibit respect for self and others.

16. Comparable Transfer Course

<b>University System</b>	<b>Campus</b>	<b>Course Number</b>	<b>Course Title</b>	<b>Catalog Year</b>
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17. Special Materials and/or Equipment Required of Students:

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18. Materials Fees:  Required Material?

<b>Material or Item</b>	<b>Cost Per Unit</b>	<b>Total Cost</b>
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19. Provide Reasons for the Substantial Modifications or New Course:

ENG modification if needed.

20. a. Cross-Listed Course (*Enter Course Code*): *N/A*  
 b. Replacement Course (*Enter original Course Code*): *N/A*

21. Grading Method (*choose one*): Letter Grade Only

22. MIS Course Data Elements

- a. Course Control Number [CB00]: CCC000187256
- b. T.O.P. Code [CB03]: 210440.00 - Alcohol and Controlled Su
- c. Credit Status [CB04]: D - Credit - Degree Applicable
- d. Course Transfer Status [CB05]: B = Transfer CSU
- e. Basic Skills Status [CB08]: 2N = Not basic skills course
- f. Vocational Status [CB09]: Clearly Occupational
- g. Course Classification [CB11]: Y - Credit Course
- h. Special Class Status [CB13]: N - Not Special
- i. Course CAN Code [CB14]: *N/A*
- j. Course Prior to College Level [CB21]: Y = Not Applicable
- k. Course Noncredit Category [CB22]: Y - Not Applicable
- l. Funding Agency Category [CB23]: Y = Not Applicable

## HSAD 024-Law and Ethics: Community Resources

m. Program Status [CB24]: 1 = Program Applicable

Name of Approved Program (if program-applicable): ALCOHOL AND DRUG STUDIES

Attach listings of Degree and/or Certificate Programs showing this course as a required or a restricted elective.)

### 23. Enrollment - Estimate Enrollment

First Year: 0

Third Year: 0

### 24. Resources - Faculty - Discipline and Other Qualifications:

a. Sufficient Faculty Resources: Yes

b. If No, list number of FTE needed to offer this course: N/A

### 25. Additional Equipment and/or Supplies Needed and Source of Funding.

N/A

### 26. Additional Construction or Modification of Existing Classroom Space Needed. (Explain:)

N/A

### 27. FOR NEW OR SUBSTANTIALLY MODIFIED COURSES

Library and/or Learning Resources Present in the Collection are Sufficient to Meet the Need of the Students Enrolled in the Course: Yes

28. Originator Chris Jones Origination Date 10/31/17